

Masjid Madinatul Ilm

37775 Palmer Rd, Westland MI 48186

Tel: (734) 834-9294, (734) 834-9296

Office: (734) 722-1735

Email: masjidmadinatulilm@gmail.com

www.masjidmadinatulilm.org

Tuition Policy

New Students: A nonrefundable \$150 is applied for each new applicant.

Re-admission Students: A nonrefundable application fee for re-admission of past students is \$500 for each applicant.

Tuition: Parents are required to sign the attached tuition contract making them legally responsible for a full year's tuition. The tuition fees for the school are as follows:

Hifz ul-Quran & Academic Program

1 st Child	\$500/Month
2 nd Child	\$900/Month
Book Fess	\$200/Child/Year

Aalim Program

1 st Child	\$500/Month
2 nd Child	\$900/Month

Payment Schedules: All payments are due by the 5th of each month. If students go on extended vacation with school permission, no deduction or remission of tuition is allowed for the absence so as to reserve their seat in the school. If a student is enrolled in the school during a month, parents are obligated to pay the tuition fee in full for that month, notwithstanding the subsequent absence, withdrawal or dismissal from the school. If the student is absent for more than three days without informing Masjid Madinatul Ilm, the student will need to be re-admitted. Families having difficulty making payments must contact the school enrollment administrator to discuss alternate arrangements.

Method of Payment: Payments are to be made by check, cashier check, money order, or direct deposit in name of "Masjid Madinatul Ilm". Please write the name of the students on each check with fees paid and any additional donation amounts should be clearly specified. Fees cannot be counted as donations according to the IRS rules. All excess fees paid within a year will be used as donation. Receipt for all donations will be issued at end of year. Cash payments are not allowed. Payments must be sent by mail or brought in during regular office hours (8:30am - 5pm M-F or 9am – 12pm Sat). Checks returned by the bank due to insufficient funds (NSF), account closed, etc., are expected to be replaced as soon as possible. Failure to replace returned checks within five (5) working days, will result in a \$30 service charge and all remaining payments for the year will be required by money order or cashier's check.

Late and Delinquent Payments: A \$30 late fee is charged when payments are more than ten days late. In the event that tuition payments are not made on time, a notice will be sent to the parent or guardian. If payment is not made or specific arrangements for payment are not provided in writing within seven (7) days, a student may be excluded from classes. If an account remains delinquent at the end of the school year, the account will be reported to TRW, a national credit reporting bureau.

Financial Aid: The school currently has a limited financial aid program to ensure that a limited number of deserving students whose families have demonstrated financial need. Families needing to apply for financial aid should submit the Financial Aid Application along with their most recent IRS 1040 Form and W2 for consideration by the school's Financial Aid Committee. Zakat funds are available for students who qualify for it.